

London Borough of Barking and Dagenham

Notice of Meeting

SCRUTINY MANAGEMENT BOARD

CALL-IN

Wednesday, 5 May 2004 - Civic Centre, Dagenham, 6:00 pm

Members: Councillor Mrs P A Twomey (Chair), Councillor H J Collins (Deputy Chair), Councillor W F L Barns, Councillor L A Collins, Councillor Mrs J Conyard, Councillor J R Denyer and Councillor Mrs M M West

Also Invited: Councillor B Cook (Lead Call-In Member), Councillor T J Justice, Councillor C J Fairbrass and Councillor T G W Wade (representing the Executive)

Declaration of Members Interest: In accordance with Article 1, Paragraph 12 of the Constitution, Members are asked to declare any direct/indirect financial or other interest they may have in any matter which is to be considered at this meeting

Graham Farrant
Chief Executive

26.04.04

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AGENDA

1. **Apologies for Absence**
2. **The Call-In Process (Pages 1 - 3)**
3. **Call-In - Corporate Grants Programme 2004/2005 (Pages 5 - 16)**
4. **Any other public items which the Chair decides are urgent**
5. **To consider whether it would be appropriate to pass a resolution to exclude the public and press from the remainder of the meeting due to the nature of the business to be transacted.**

Private Business

The public and press have a legal right to attend Council meetings such as the Scrutiny Management Board, except where business is confidential or certain other sensitive information is to be discussed. The list below shows why items are in the private part of the agenda, with reference to the relevant legislation (the relevant paragraph of Part 1 of Schedule 12A of the Local Government Act 1972). There are no such items at the time of preparing this agenda.

- 6. Any other confidential or exempt items which the Chairman decides are urgent**

THE CALL IN PROCESS

1. Purpose

Call-In is the process by which decisions of the Executive can be challenged before implementation by non-Executive Members and referred to the Scrutiny Management Board for further consideration. The statutory co-opted members of the Scrutiny Management Board are also entitled to Call-In Executive decisions in respect of education related matters. Any decisions made by Community Housing Partnerships are also subject to Call-In; the procedure for which is outlined in paragraph 3.

2. Definition of an Executive Decision

This includes any decision made by the Executive, including a recommendation to the Assembly or another part of the democratic structure.

3. Call-In Procedure

(i) Executive

- 3.1 Minutes of meetings of the Executive will be circulated to all Members of the Council and, when relevant, statutory co-opted Members, within three working days of the meeting. (e.g. for an Executive meeting on a Tuesday, the minutes will be circulated not later than the Friday of the same week).
- 3.2 Any two Members of the Council, or statutory co-opted members, individually or collectively, may Call-In a decision by submitting a written request to the Chief Executive by 12 noon on the Wednesday following the circulation of the minutes, with reasons (where days are lost due to Bank Holidays the Call-In deadline will be adjusted accordingly). The Call-In request may be posted, handed in at the Civic Centre or the Town Hall, sent by e-mail, fax or via the Council's website (www.barking-dagenham.gov.uk).
- 3.3 Requests received after the deadline can not be considered because of the need to keep delays to decision-making as short as possible.
- 3.4 Requests which, on investigation by the Director of Corporate Strategy, are found to have been made without the support of sufficient Members or statutory co-opted members will not be considered by the Scrutiny Management Board.
- 3.5 In the event that a recommendation is called in, the matter shall not be put to the Assembly (or other meeting) until it has been

considered through the procedure. Where such a recommendation has already been included on the agenda for an Assembly (or other meeting), it shall be withdrawn on receipt of the Call-In.

- 3.6 Scrutiny Management Board Members will be notified of the need for a meeting at the earliest possible opportunity. Meetings will be programmed for this purpose and cancelled if necessary.
- 3.7 At least one Member will be required to represent the Executive at the Scrutiny Management Board meeting to explain the reasons for the Executive's decision, and to answer any questions. Similarly the relevant Chief Officer, or his/her representative, will attend to clarify any aspects associated with the issue in question.
- 3.8 The Members or statutory co-opted members Calling-In the decision, or one representing the others, will also be invited to attend to present their case.
- 3.9 The Scrutiny Management Board may also invite any other persons to assist during the Call-In meeting.
- 3.10 The papers to be considered by the Scrutiny Management Board will be those considered by the Executive when the decision was made, the decision itself, and written details of the Call-In.
- 3.11 Having considered the matter raised by the Call-In, the Scrutiny Management Board will have three options available to it:
 - (a) Dismiss the Call-In and let the Executive decision stand, or
 - (b) Refer the matter back to the Executive with proposals for an alternative course of action, or
 - (c) Refer the decision to the Assembly for wider debate. This latter option will only apply where there are issues of Council policy involved.
- 3.12 Reasons will be given for the decision taken by the Scrutiny Management Board.
- 3.13 Any disagreements between the Executive and the Scrutiny Management Board will be referred to the Assembly.
- 3.14 In exceptional circumstances, and where delay would be prejudicial to the interests of the Council, it may be necessary to waive the Call-In procedure. In such cases the Chief Executive or the relevant or lead Chief Officer, as appropriate, will take urgent action in accordance with Article 1 - Paragraph 17.1 to waive the Call-In procedure.

(ii) Community Housing Partnerships

- 3.23 Minutes of the meetings of the Community Housing Partnerships (CHPs) will be circulated to all Members of the Council within seven working days of the meeting.
- 3.24 Any two Members of the Council, either individually or collectively, may Call-In a decision by submitting a written request to the Director of Housing and Health by 12.00 noon on 3rd working day after the circulation of the minutes (where days are lost due to Bank Holidays the Call-In deadlines will be adjusted accordingly). The Call-In request may be posted/handed in to the Community Housing Partnership Development Team at 3rd Floor, Roycraft House, Barking, or sent by e-mail or fax. Appropriate Call-In forms are available.
- 3.25 At least one Member of the CHP, the subject of the Call-In, and the Director of Housing and Health or their nominee, will be required to attend the Scrutiny Management Board to explain the reasons to the CHP decision and answer any questions.
- 3.26 The papers to be considered by the Scrutiny Management Board will be those considered by the CHP (the subject of the Call-In) when the decision was taken, the decision itself, and written details of the Call-In.
- 3.27 Having considered the matter raised by the Call-In, the Scrutiny Board will have three options available to it:
- (a) Dismiss the Call-In and let the CHP decision stand, or
 - (b) Refer the matter back to the CHP with proposals for alternative course of action, or
 - (c) Refer the decision to the Executive and/or Assembly for wider debate. This will only apply when there are issues of Council policy involved.
- 3.28 Any disagreement between CHPs and the Scrutiny Management Board will be referred to the Executive and/or Assembly.
- 3.29 Paragraphs 3.3, 3.4, 3.5, 3.6, 3.8, 3.9, 3.12 and 3.14 apply to the Call-In procedures for CHPs.

October 03

(Contact Officer : Kal Benning : Tel. 020-8227 2348)

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SCRUTINY CALL-IN

Names of Members:
(minimum of 2)

(indicate Lead Member)

Councillor B Cook

Councillor T J Justice

Date of Executive:

13 April 2004

Item for Call-in:

Corporate Grants Programme (with particular reference to the Citizen's Advice Bureau)

Decision of Executive:

Received a report outlining proposals on how the Council's corporate grants programme will be utilised to support local voluntary and community sector organisations in 2004/2005.

Agreed, in order to allocate corporate grant funding to voluntary sector organisations, that:

1. Any voluntary sector organisation receiving funding from the corporate grants programme will at best receive a standstill amount for 2004/2005 compared with 2003/2004;
2. Those organisations delivering health and social care or education services are funded through the Social Services or the Education Formula Spending Share (£121,700 in 2004/2005) allocated as per Appendix 2 of the report;
3. The corporate grants programme for 2004/2005 will be £531,037, which represents a budget reduction of £185,859 allocated as per Appendix 1 of the report;
4. The necessary budget adjustments are made to meet the required budget reduction; and
5. In view of the significant reduction in overall budget, that no single organisation receives a grant above £150,000.

Reasons for Call-in:

Last year the Citizen's Advice Bureau received a grant of £176,000. If this is reduced to £150,000 it will have a very serious detrimental affect on the quality of the service that this organisation provides to some of the most vulnerable residents of this Borough.

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EXTRACT FROM

THE EXECUTIVE

Tuesday, 13 April 2004
(7.00 – 8.00 pm)

Present: Councillor C J Fairbrass (Chair), Councillor G J Bramley, Councillor S Kallar, Councillor M E McKenzie, Councillor B M Osborn and Councillor J W Porter

Apologies: Councillor C Geddes, Councillor J L Alexander, Councillor L A Smith and Councillor T G W Wade

- 363.** Received a report outlining proposals on how the Council's corporate grants programme will be utilised to support local voluntary and community sector organisations in 2004 / 2005.

Agreed, in order to allocate corporate grant funding to voluntary sector organisations, that:

1. Any voluntary sector organisation receiving funding from the corporate grants programme will at best receive a standstill amount for 2004 / 2005 compared with 2003 / 2004;
2. Those organisations delivering health and social care or education services are funded through the Social Services or the Education Formula Spending Share (£121,700 in 2004 / 2005) allocated as per Appendix 2 of the report;
3. The corporate grants programme for 2004 / 2005 will be £531,037, which represents a budget reduction of £185,859 allocated as per Appendix 1 of the report;
4. The necessary budget adjustments are made to meet the required budget reduction; and
5. In view of the significant reduction in overall budget, that no single organisation receives a grant above £150,000.

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THE EXECUTIVE

13 APRIL 2004

REPORT FROM THE DIRECTOR OF CORPORATE STRATEGY

The Chair will be asked to determine whether this report may be considered at the meeting under section 100(4)(b) of the Local Government Act 1972 as a matter of urgency in order to allow voluntary sector organisations to make financial planning decisions.

CORPORATE GRANTS PROGRAMME 2004 / 2005	FOR DECISION	
<i>This report requires Executive approval due to the need to allocate the Corporate Grants Programme funding, and make decisions on the Council budget.</i>		
<p><u>Summary</u></p> <p>This report provides proposals on how the Council's corporate grants programme will be utilised to support local voluntary and community sector organisations in 2004 / 2005. This corporate grants programme has been evaluated in a context of savings of £200,000 in the budget. It has also been undertaken within the context of a revised assessment process where each application has been assessed in relation to its capacity to deliver the Community Priorities and cross-cutting targets identified in the revised Community Strategy.</p> <p><u>Recommendations</u></p> <p>The Executive are asked to agree:</p> <ol style="list-style-type: none">1. That any voluntary sector organisation receiving funding from the corporate grants programme will at best receive a standstill amount for 2004 / 2005 compared with 2003 / 2004;2. That those organisations delivering health and social care or education services are funded through Social Services or Education FSS (£121,700 in 2004 / 2005);3. To support a budget for the corporate grants programme of £531,037 in 2004 / 2005, which represents a budget reduction of £185,859.4. That the necessary budget adjustments are made to meet the required budget reduction.5. In view of the significant reduction in overall budget, that no single organisation receives a grant above £150,000 <p><u>Reason</u></p> <p>To allocate Corporate Grant funding to voluntary sector organisations.</p>		
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1. Background

1.1 The corporate grants programme has been an established way for the Council to support voluntary sector organisations in the Borough in meeting local and national priorities. There is a compelling case to retain the Corporate Grants Programme, which can be summarised as follows:

- CPA 2002 Corporate Assessment indicated the need to build more effective partnership arrangements, ensuring that the voluntary sector are clear about their role and build their capacity to deliver Community Priorities
- Voluntary sector organisations who receive funding from the programme are then able to seek matched funding from a range of sources, which encourages inward investment and enhanced service delivery in Barking & Dagenham
- As a means in which to influence direction of service delivery
- Strong external stakeholder expectations to capacity build the voluntary and community sector, particularly in relation to services to communities who may be excluded or hard to reach through existing mainstream services.

1.2 In November 2003, TMT received a report on the revised process for managing the corporate grants programme linking funding arrangements to the Community Priorities and the revised Community Strategy. This focus requires a willingness to dispense with previous custom and practice which may have based funding decisions upon a tradition of supporting organisations because they have always received financial support, rather than because they are best placed to meet the Council's objectives and priorities.

2. The Corporate Grants Programme delivery process

2.1 The process of establishing who should receive a corporate grant in 2004 / 2005 arises out of the context of the report agreed at the Executive in May 2003, on the 2003/04 programme. This agreed a corporate grants programme of £838,596 for 2003/4. At this meeting it was agreed that health and social care organisations would be funded by Social Services FSS if they were to receive grant support. It was also agreed that those delivering education services would be funded by Education FSS. Social Services agreed to fund organisations to a total of £87,137 in 2003/04 and Education FSS to a total of £25,000. A total of £121,700 is deducted from the general grants budget for 2004 / 2005 which DEAL and Social Services have made decisions to support the funding of organisations based upon their priorities and performance improvement requirements (see appendix 2).

2.2 All other applications to the corporate grants programme were assessed in relation to their capacity to deliver the Community Priorities and the revised Community Strategy. All groups applying had to go through the following process:-

- Submission of grant application
- Review of the capacity of the proposed service to deliver the Community Priorities
- Impact assessment on each application, to assess capacity to meet the needs of all members of the community and promote equality and diversity
- Review of previous monitoring data and performance results where available
- Assessment visit by the link council officer to determine the organisations capacity to deliver the services outlined in the application
- Recommendation on whether application should be supported

2.3 The overall amount applied for from the Corporate Grants Programme for 2004 / 2005 from the **66** applications received from voluntary sector organisations in the Borough was **£1,193,384**. This compares to grant provision available from the Corporate Grants Programme of **£531,037** and funding from Education and Social Services of **£121,700**, totalling **£652,737**.

3. The role of the Umbrella Groups

3.1 It is critically important for the Council's community leadership role that strong and effective umbrella groups are functioning within the voluntary and community sector. The Executive will be aware that the existing umbrella groups have experienced some difficulties in recent times. This means that the umbrella groups are not currently in a position to manage the administration of the whole grants process, although this could be a longer term aim. The management of the corporate grants programme requires clarity of purpose, and a commissioning process which builds capacity in key service areas. The Local Compact, which is currently out for consultation, should formalise current working arrangements, and promote the longer term goal of empowering the umbrella groups to deliver these tasks.

3.2 The Council for Voluntary Services (CVS) has recently appointed a new director, who is committed to building the capacity of the organisation. He has only been in post for just over two months, and the Council is likely to require more time to assess whether CVS is able to fulfil the role of lead umbrella group for the voluntary and community sector organisations in Barking & Dagenham.

3.3 The Council's corporate Equality and Diversity Adviser and Corporate Community Development Manager have recently undertaken a review of the other two umbrella groups, Race Equality Council (REC) and Ethnic Minorities Partnership Association (EMPA). This has assessed the viability of these groups and whether their role and function can be sustained in the longer term. The outcome of this review will be submitted to the Executive shortly.

3.4 While the Council may query the need for three umbrella groups in the medium term, the assessment process for the corporate grants programme 2004 / 2005 suggests that the CVS and REC should continue to receive standstill funding in the next financial year. It is also proposed that EMPA is the one organisation which will receive additional funding, due to the expiry of lottery funding and to sustain its operations through this transitional period.

4. Financial Implications

4.1 The proposals of this report represents a saving of £185,859 in the Corporate Grants programme. The necessary budget adjustments will be made to service budgets to enable the agreed saving to be implemented.

5. Conclusion

5.1 The proposed allocation of the corporate grants programme 2004 / 2005 is outlined in appendix 1. This allocation is founded upon the following principles:-

- Any voluntary and community sector organisation needs to demonstrate its capacity to assist the council in delivering the Community Priorities in 2004 / 2005

- Any organisation receiving funding has been subject to an assessment by both written application and external visit
- As a result of the reductions in the corporate grants programme, no organisation will receive a level of funding above that awarded to it in 2003/04 (with the exception of EMPA)
- Organisations fulfilling health and social care and educational priorities will be considered for funding support through education and social services departments.
- No single organisation will receive more than £150k support in 2004 / 2005.

5.2 Those organisations that will be funded by Education and Social Services FSS are outlined in appendix 2.

5.3 Those organisations which have submitted applications but which will not receive any grant funding from the Council are outlined in appendix 3. These have been divided for reference in relation to health & social care, education, existing projects and new applications.

Proposed Corporate Grants Programme Allocation 2004 / 2005

Organisation	Amount awarded from Grants Budget	In Kind – Rent
Umbrella Group		
CVS	87,560	
EMPA	41,627	
REC	56,277	3,000
Total	185,464	3,000
Raising General Pride in the Borough		
Arc Theatre Ensemble	5,000	
Barking Operatic Society	2,906	
Chain Reaction Theatre Company	1,500	
Dagenham Camera Club	400	
Sports Council	1,462	
Studio 3 Arts	8,500	
Gifted and Talented (x2)	9,000	
Total	28,768	
Rights and Responsibilities/Equalities and Diversity		
AbPhab Youth Project	2,000	
Access Group	2,000	
African Youth League	0	13,000
BADAWA Youth	10,000	
Barking Muslim Social & Cultural	0	11,000
Caress	5,000	
Citizens Advice Bureau	150,000	20,500
Community Accountancy Project	10,000	
Gascoigne and Thames View Advice Centre	9,625	7,450
Mencap	0	2,800
Relate	11,000	
Somali Women's Project	2,000	
Turkish Womens Project/Arabic Womens Speaking Project	2,000	
Vineries Young Women's Project	13,820	
Volunteer Bureau	10,000	
Total	227,445	54,750

Organisation	Amount awarded from Grants Budget	In Kind – Rent
Cleaner Greener Safer		
Quaker Social Action (furniture recycling project)	2,000	
Thameside Farm	35,200	
Wellgate Farm	21,160	6,000
Victim Support	31,000	
Total	89,360	6,000
Umbrella Group	185,464	3,000
Raising General Pride in the Borough	28,768	
Rights and Responsibilities/Equalities and Diversity	227,445	54,750
Cleaner Greener Safer	89,360	6,000
TOTAL	531,037	69,750

Voluntary and Community Sector Organisations to be funded by Social Services and Education FSS

Organisation	Amount awarded from Grants Budget	In Kind – Rent
Health Housing and Social Care		
Age Concern	10,000	
Crossroads	3,000	
CIIL	8,800	
Daybreak	25,000	
Deaf PLUS	800	
NE London Mediation Service	6,000	
PACT	3,000	
Carers	15,900	
Disablement Association	24,200	
Total	96,700	
Education and Learning for All		
East Street Project	25,000	
Total	25,000	
Health Housing and Social Care	96,700	
Education and Learning for All	25,000	
TOTAL	121,700	

Voluntary and Community Sector Organisations who made unsuccessful applications for grant funding in 2004 / 2005 with detail of amount requested

Health/Social Care and Education Groups

Befrienders	£ 9,000
Bereavement Service B&D	£10,846
B&D Stroke Club	£462
U Can Do It	£ 2,470
DIAL	£ 9,311
MIND	£10,000
Bewise	£ 6,000
Preschool Learning Alliance	£22,168
Dagenham Ass Mental Health	£10,000
<u>TOTAL</u>	<u>£ 80,257</u>

Existing Projects

Barking Flower Arrangement	£ 100
Barking Photographic Society	£ 100
B&D Historical Society	£ 100
10/18 Barking Scouts	£ 5,000
17 B&D Scout Group	£ 1,600
Reach Africa (Supported two African Youth Projects)	£ 9,000
Widows & Orphans	£ 2,000
International Christian Care Foundation	£ 2,000
African Legal Advisory Project	£ 5,000
Environmental People's Organisation	<u>£ 2,000</u>
<u>TOTAL</u>	<u>£26,900</u>

Other Applications

Integration via Bantu	£ 6,000
Transocean Development Agency	£ 9,000
Dagenham Baptist Church (capital bid access)	£10,000
Family Value Association	£50,000
Refugee Resettlement	£ 5,760
<u>TOTAL</u>	<u>£80,760</u>